



Capital Crescent Business Associates

(240) 245-0206 Office
support@capitalcrescent.com
www.capitalcrescent.com

Dear Customer,

These are the instructions on how to keep your system running in peak condition and to minimize the occurrence of viruses on your computer system. Capital Crescent Business Associates, LLC thanks you for the opportunity to work on your computer system and hopes that these instructions will help you with the day-to-day maintenance.

Please contact us with any questions or concerns you may have about your system. Call us first if you anticipate purchasing a new system. We will help you spec out the best and most cost-effective system for you, your family, and your business.

Thanks again.

Capital Crescent Business Associates, LLC

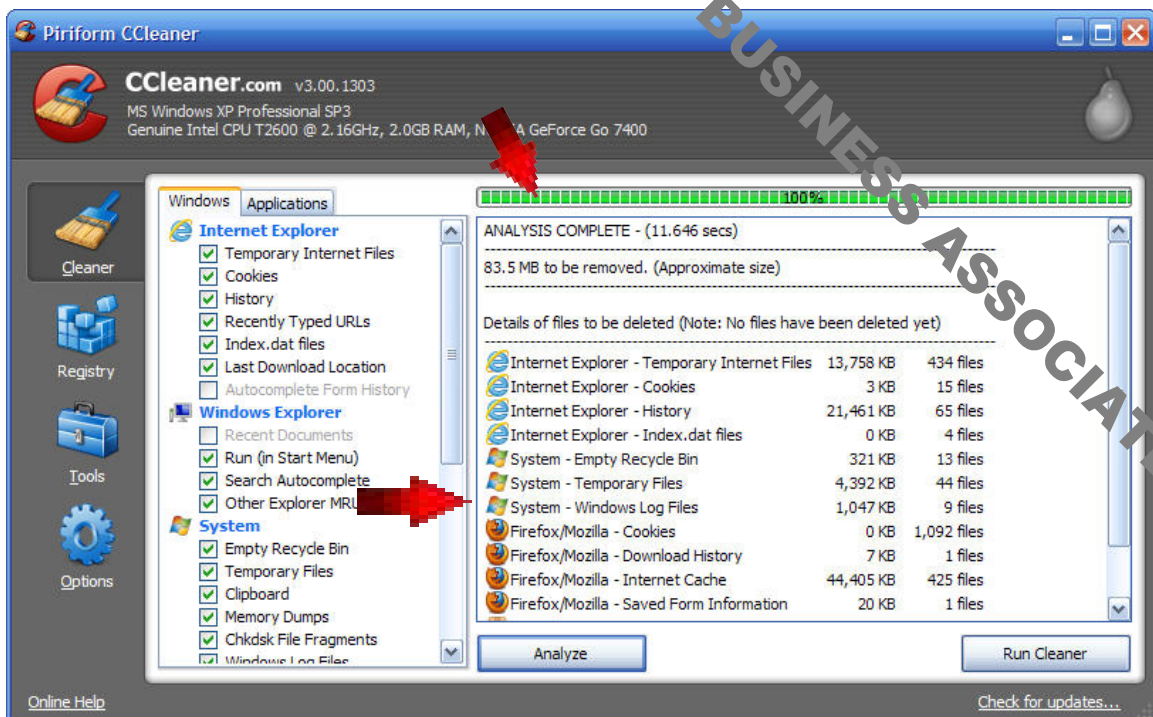
PROPERTY OF CAPITAL CRESCENT BUSINESS ASSOCIATES



Capital Crescent Business Associates

(240) 245-0206 Office
support@capitalcrescent.com
www.capitalcrescent.com

- Open the CCleaner Software.
- Click on "Analyze" button. The program will then check your system registry, fix any outdated or missing shortcuts, clean out temporary files, clear your tracks left on the internet and remove many spyware programs that may have gotten onto your system from sites that you have visited.
- Once the program has finished running, click the "Run Cleaner" button. Once the program has completed running, it will show you the list of processes that it has cleaned.
- Run this process at least twice by clicking on the "Run Cleaner" button. This program should be *run at least weekly*.





Capital Crescent Business Associates

(240) 245-0206 Office
support@capitalcrescent.com
www.capitalcrescent.com

Additionally, Malwarebytes should be run at least weekly, as well.



This program will automatically search and destroy any malware that it detects. However, there is no program that can guarantee 100% protection, as there are viruses and malware being written and deployed daily. Nevertheless, in this case, having something is better than having nothing and Malwarebytes is very good at searching and destroying malware.



If you have AVG as your Anti-Virus Program, right click on the icon in the system tray. This is the toolbar that is located at the bottom of your computer screen. The system tray is the part of the toolbar on the right-hand side of the computer screen. Once you have right-clicked on the icon, select the option to update the virus definitions. The program will then protect your computer with the latest virus definitions available.



If you have McAfee, this software will automatically update itself as long as you have access to the internet. There is no further action needed by you. Periodically, McAfee will alert you about threats to your computer with pop-ups and request that you accept or deny access to the program. If you do not recognize the program, deny access. If you find that it is causing a problem, you can change these options in preferences. If you are unsure, contact Capital



Capital Crescent Business Associates

(240) 245-0206 Office
support@capitalcrescent.com
www.capitalcrescent.com

Capital Crescent Business Associates, LLC immediately by calling us at (240) 245-0206 or emailing us at support@capitalcrescent.com.



If you have McAfee, this software will automatically update itself as long as you have access to the internet. There is no further action needed by you.

Periodically, Norton will alert you about threats to your computer with pop-ups and request that you accept or deny access to the program.

If you do not recognize the program, deny access. If you find that it is causing a problem, you can change these options in preferences. If you are unsure, contact Capital Crescent Business Associates, LLC immediately by calling us at (240) 245-0206 or emailing us at support@capitalcrescent.com.